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*20 years of Professional Consulting & Training Services*

**Leading People to Success**

## **PROMIS Training Calendar 2016**

### **January 2016**

| <b>No.</b> | <b>Course Title</b>  | <b>Date</b>      | <b>Location</b>        |
|------------|--|------------------|------------------------|
| 1          | Managing Multiple Projects   | 3 -7 Jan 2016    | Dubai, U.A.E.          |
| 2          | Steam Boilers Operation : Maintenance & Control Systems                    | 3 -7 Jan 2016    | Dubai, U.A.E.          |
| 3          | Mechanical Vibration Causes, Effects, Analysis & Prevention Techniques     | 3 -7 Jan 2016    | Dubai, U.A.E.          |
| 4          | Benchmarking and Performance Indicators Measurements                       | 3 -7 Jan 2016    | Doha, QATAR            |
| 5          | Supply Chain Management  | 3 -7 Jan 2016    | Dubai, U.A.E.          |
| 6          | Financial Analysis and Planning  | 3 -7 Jan 2016    | Dubai, U.A.E.          |
| 7          | How to Prevent Failures in HVAC Systems                                    | 4 - 8 Jan 2016   | Kuala Lumpur, MALAYSIA |
| 8          | Team Building  | 10 - 14 Jan 2016 | Dubai, U.A.E.          |
| 9          | New tools in Building Maintenance Diagnostics                              | 10 - 14 Jan 2016 | Doha, QATAR            |
| 10         | Project Risk Management  | 10 - 14 Jan 2016 | Dubai, U.A.E.          |
| 11         | Wastewater Treatment   | 10 - 14 Jan 2016 | Dubai, U.A.E.          |
| 12         | Best Practice in Property Management                                       | 10 - 14 Jan 2016 | Dubai, U.A.E.          |
| 13         | Safety on Construction Sites   | 10 - 14 Jan 2016 | Dubai, U.A.E.          |
| 14         | Maintenance of Buildings in the Gulf – Prevention or Correction            | 11-15 Jan 2016   | Kuala Lumpur, MALAYSIA |
| 15         | Corrosion Management & Cathodic Protection                                 | 17 -21 Jan 2016  | Doha, QATAR            |
| 16         | PMP Exam Preparation Workshop – <i>PMBOK Guide</i> 5 <sup>th</sup> Edition | 17 -21 Jan 2016  | Dubai, U.A.E.          |



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|----|--|------------------|-------------------|
| 17 | Road & Transportation & Infrastructure & Management Life Cycle Cost Analysis | 17 -21 Jan 2016  | Dubai, U.A.E.     |
| 18 | Chemical Engineering for Non-Engineers                                       | 17 -21 Jan 2016  | Dubai, U.A.E.     |
| 19 | Fiber Optic Cabling & Systems  | 17 -21 Jan 2016  | Dubai, U.A.E.     |
| 20 | Project Feasibility Studies  | 17 -21 Jan 2016  | Dubai, U.A.E.     |
| 21 | Protective Relay Trip Devices: Practical Application & Troubleshooting       | 18-22 Jan 2016   | Bangkok, THAILAND |
| 22 | Value Engineering Workshop – Module I  | 24 - 28 Jan 2016 | Dubai, U.A.E.     |
| 23 | Strategy & Strategic Planning  | 24 - 28 Jan 2016 | Doha, QATAR       |
| 24 | Centrifugal Compressor & Steam Turbine                                       | 24 - 28 Jan 2016 | Dubai, U.A.E.     |
| 25 | Hydraulic, Pneumatic and Compressed Air Systems                              | 24 - 28 Jan 2016 | Dubai, U.A.E.     |
| 26 | Mini-MBA - The Business Manager Program                                      | 24 - 28 Jan 2016 | Dubai, U.A.E.     |
| 27 | Corrosion Management in Industries   | 24 - 28 Jan 2016 | Dubai, U.A.E.     |
| 28 | Quantitative Delay Analysis & Extension of Time (EOT)                        | 25-29 Jan 2016   | Istanbul, TURKEY  |

## February 2016

| No. | Course Title   | Date               | Location               |
|-----|--|--------------------|------------------------|
|     | Accident Analysis, Investigation & Reporting                                 | 31 Jan -4 Feb 2016 | Dubai, U.A.E.          |
|     | Non-Destructive Testing - Principles & Applications                          | 31 Jan -4 Feb 2016 | Dubai, U.A.E.          |
|     | Pavement Design & Asphalt Technology   | 31 Jan -4 Feb 2016 | Dubai, U.A.E.          |
|     | Property Development: Implications & Future Needs                            | 31 Jan -4 Feb 2016 | Dubai, U.A.E.          |
|     | Centrifugal Compressor & Steam Turbine                                       | 31 Jan -4 Feb 2016 | Dubai, U.A.E.          |
| 1   | Maintenance of Buildings in the Gulf – Prevention or Correction              | 1 - 5 Feb 2016     | Beirut, LEBANON,       |
| 2   | Managing The Pre-Award Phase   | 7 - 11 Feb 2016    | Dubai, U.A.E.          |
| 3   | Road & Transportation & Infrastructure & Management Life Cycle Cost Analysis | 7 - 11 Feb 2016    | Dubai, U.A.E.          |
| 4   | Pipeline Design, Maintenance & Rehabilitation Practices                      | 7 - 11 Feb 2016    | Doha, QATAR            |
|     | Design Errors, Construction Mistakes & Building Failures                     | 7 - 11 Feb 2016    | Dubai, U.A.E.          |
|     | Electrical Fault Analysis  | 7 - 11 Feb 2016    | Dubai, U.A.E.          |
|     | Development Supervisory Skills   | 7 - 11 Feb 2016    | Dubai, U.A.E.          |
|     | Cost Effective Maintenance Management System                                 | 8 - 12 Feb 2016    | Kuala Lumpur, MALAYSIA |
|     | Magnetic Water – Effects on Concrete   | 14 - 18 Feb 2016   | Dubai, U.A.E.          |
|     | Advanced Power Electronics – Technologies and Applications                   | 14 - 18 Feb 2016   | Dubai, U.A.E.          |
|     | Time Priorities & Stress Management  | 14 - 18 Feb 2016   | Dubai, U.A.E.          |
|     | Practical SCADA & Radio Telemetry System for Industry                        | 14 - 18 Feb 2016   | Dubai, U.A.E.          |
|     | Logistics & Supply Chain Management  | 14 - 18 Feb 2016   | Dubai, U.A.E.          |



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|--|---|------------------|------------------------|
|  | Electrical Equipment Commissioning, Testing, Start Up & Fault Finding | 14 - 18 Feb 2016 | Muscat, OMAN           |
|  | Contract Planning, Administration & Claims Management                 | 15 -19 Feb 2016  | Kuala Lumpur, MALAYSIA |
|  | Shutdown Planning and Management                                      | 15 -19 Feb 2016  | Istanbul, TURKEY       |
|  | FIDIC Conditions of Contract  | 15 -19 Feb 2016  | Dubai, U.A.E.          |
|  | Project & Program Management Office (PMO)                             | 21 -25 Feb 2016  | Dubai, U.A.E.          |
|  | Gas Turbines: Operation and Maintenance                               | 21 -25 Feb 2016  | Dubai, U.A.E.          |
|  | Enhancing Quality through QA & QC                                     | 21 -25 Feb 2016  | Dubai, U.A.E.          |
|  | Cost Estimating and Cost Control                                      | 21 -25 Feb 2016  | Dubai, U.A.E.          |
|  | Concrete in the Arabian Peninsula Today                               | 21 -25 Feb 2016  | Dubai, U.A.E.          |
|  | Corrosion Management in Industries                                    | 21 -25 Feb 2016  | Muscat, OMAN           |
|  | Managing Plant Maintenance  | 22 -26 Feb 2016  | Kuala Lumpur, MALAYSIA |

## March 2016

| No. | Course Title   | Date                      | Location               |
|-----|--|---------------------------|------------------------|
|     | Pumps & Operation & Maintenance & Performance in Power               | 28-29 Feb- 1-3 March 2016 | Dubai, U.A.E.          |
|     | Facilities Management Workshop                                       | 28-29 Feb- 1-3 March 2016 | Dubai, U.A.E.          |
|     | Soil Testing & Compaction Techniques Construction Projects           | 28-29 Feb- 1-3 March 2016 | Dubai, U.A.E.          |
|     | Materials and Supply Chain Management                                | 28-29 Feb- 1-3 March 2016 | Dubai, U.A.E.          |
|     | Safety in Industrial Plants  | 28-29 Feb- 1-3 March 2016 | Doha, QATAR            |
|     | Project Risk Management  | 29 Feb -4 March 2016      | Kuala Lumpur, MALAYSIA |
|     | Writing Project Technical Specifications                             | 6 -10 March 2016          | Dubai, U.A.E.          |
|     | Power Cable Characteristics & Applications                           | 6 -10 March 2016          | Dubai, U.A.E.          |
|     | Roads Traffic Planning & Management                                  | 6 -10 March 2016          | Dubai, U.A.E.          |
|     | People Management Skills   | 6 -10 March 2016          | Dubai, U.A.E.          |
|     | Contract Planning, Administration & Claims Management                | 6 -10 March 2016          | Doha, QATAR            |
|     | Power Cables Technology: Design, Fabrication, Installation & Testing | 7 - 11 March 2016         | Kuala Lumpur, MALAYSIA |
|     | Energy Management  | 13 - 17 March 2016        | Dubai, U.A.E.          |
|     | Financial Analysis & Planning  | 13 - 17 March 2016        | Dubai, U.A.E.          |
|     | HAZOP Study  | 13 - 17 March 2016        | Dubai, U.A.E.          |
|     | Measurement and Control Appreciation                                 | 13 - 17 March 2016        | Dubai, U.A.E.          |
|     | PMP Exam Preparation Workshop – PMBOK Guide 5 <sup>th</sup> Edition  | 13 - 17 March 2016        | Muscat, OMAN           |
|     | Strategy and Strategic Planning                                      | 14 - 18 March 2016        | Madrid, SPAIN          |



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|--|--|--------------------|------------------|
|  | Principles of the Maintenance of Electrical Switchgear                   | 20 - 24 March 2016 | Dubai, U.A.E.    |
|  | The Art of Negotiating, Influencing, Communicating & Conflict Resolution | 20 - 24 March 2016 | Dubai, U.A.E.    |
|  | Wireless Telecommunication   | 20 - 24 March 2016 | Dubai, U.A.E.    |
|  | Time Priorities & Stress Management                                      | 20 - 24 March 2016 | Dubai, U.A.E.    |
|  | FIDIC's Conditions of Contracts  | 21 - 25 March 2016 | Istanbul, TURKEY |
|  | Health, Safety & Environment in Engineering Projects                     | 27 - 31 March 2016 | Doha, QATAR      |
|  | Balance Scorecard & Key Performance Indicators                           | 27 - 31 March 2016 | Dubai, U.A.E.    |
|  | Advanced Power Electronics – Technologies and Applications               | 27 - 31 March 2016 | Dubai, U.A.E.    |
|  | Best Practice Procurement  | 27 - 31 March 2016 | Dubai, U.A.E.    |
|  | Fibre Optic Cabling & Systems  | 28 Mar -1 Apr 2016 | Istanbul, TURKEY |

## April 2016

| No. | Course Title  | Date               | Location               |
|-----|---|--------------------|------------------------|
|     | Health, Safety & Environment in Engineering Projects  | 3 -7 April 2016    | Dubai, U.A.E.          |
|     | Practical Process Control for Engineers & Technicians | 3 -7 April 2016    | Dubai, U.A.E.          |
|     | Centrifugal Compressor & Steam Turbine                | 3 -7 April 2016    | Dubai, U.A.E.          |
|     | Corrosion & Fouling Management                        | 3 -7 April 2016    | Dubai, U.A.E.          |
|     | Roads Traffic Planning & Management                   | 3 -7 April 2016    | Dubai, U.A.E.          |
|     | Electrical Fault Analysis                             | 3 -7 April 2016    | Doha, QATAR            |
|     | Development Supervisory Skills                        | 3 -7 April 2016    | Dubai, U.A.E.          |
|     | Advanced Project Management                           | 4 -8 April 2016    | Kuala Lumpur, MALAYSIA |
|     | Wastewater Treatment                                  | 4 -8 April 2016    | Istanbul, TURKEY       |
|     | Construction Site Management & Project Administration | 4 -8 April 2016    | Beirut, LEBANON        |
|     | Quantitative Delay Analysis & Extension of Time (EOT) | 10 - 14 April 2016 | Dubai, U.A.E.          |
|     | Enhancing Quality through QA & QC                     | 10 - 14 April 2016 | Dubai, U.A.E.          |
|     | Health, Safety & Environment in Engineering Projects  | 10 - 14 April 2016 | Muscat, OMAN           |
|     | Concrete in the Arabian Peninsula Today               | 10 - 14 April 2016 | Dubai, U.A.E.          |
|     | Maintenance Support Design / Redesign (MSDR)          | 10 - 14 April 2016 | Dubai, U.A.E.          |
|     | PM for Successfully Managing IT Projects              | 10 - 14 April 2016 | Doha, QATAR            |
|     | Self and Time Management                              | 10 - 14 April 2016 | Dubai, U.A.E.          |
|     | Best Practice in Property Management                  | 11-15 April 2016   | Kuala Lumpur, MALAYSIA |
|     | Practical SCADA & Radio Telemetry System for Industry | 17 - 21 April 2016 | Dubai, U.A.E.          |
|     | New tools in Building Maintenance Diagnostics         | 17 - 21 April 2016 | Dubai, U.A.E.          |



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|--|---|--------------------|------------------------|
|  | Value Engineering Workshop – Module I               | 17 - 21 April 2016 | Dubai, U.A.E.          |
|  | Occupational Health & Safety – OHSAS                | 17 - 21 April 2016 | Doha, QATAR            |
|  | Rubberized Concrete                                 | 18 - 22 April 2016 | Istanbul, TURKEY       |
|  | Power Cable Characteristics & Applications          | 24 - 28 April 2016 | Dubai, U.A.E.          |
|  | Project Insurance Management                        | 24 - 28 April 2016 | Dubai, U.A.E.          |
|  | Problem Solving & Decision Making                   | 24 - 28 April 2016 | Dubai, U.A.E.          |
|  | Financial Analysis & Planning & Controlling Budgets | 24 - 28 April 2016 | Dubai, U.A.E.          |
|  | Electrical Inspection & Testing                     | 24 - 28 April 2016 | Doha, QATAR            |
|  | Project Management for EPC Contracts                | 25 - 29 April 2016 | Istanbul, TURKEY       |
|  | Logistics & Supply Chain Management                 | 25 - 29 April 2016 | Kuala Lumpur, MALAYSIA |

## May 2016

| No. | Course Title   | Date              | Location               |
|-----|--|-------------------|------------------------|
|     | Planning, Budgeting & Cost Control   | 1-4, 8th May 2016 | Dubai, U.A.E.          |
|     | Shell & Tube Heat Exchangers: Operation, Maintenance & Troubleshooting         | 1-4, 8th May 2016 | Dubai, U.A.E.          |
|     | Wastewater Treatment   | 1-4, 8th May 2016 | Dubai, U.A.E.          |
|     | Effective Project Control - Monitoring & Reporting                             | 1-4, 8th May 2016 | Doha, QATAR            |
|     | Managing Plant Maintenance   | 1-4, 8th May 2016 | Dubai, U.A.E.          |
|     | Practical Fundamentals of Heating Ventilation & Air-Conditioning (HVAC) System | 2-6 May 2016      | Istanbul, TURKEY       |
|     | Repair Protection & Maintenance of Concrete Structures                         | 2-6 May 2016      | Madrid, SPAIN          |
|     | Centrifugal Compressor & Steam Turbine   | 8 -12 May 2016    | Muscat, OMAN           |
|     | Pumps & Compressors: Operation, Troubleshooting & Control                      | 8 -12 May 2016    | Dubai, U.A.E.          |
|     | Advanced / Project Construction Management                                     | 8 -12 May 2016    | Dubai, U.A.E.          |
|     | Facility Planning & Management   | 8 -12 May 2016    | Dubai, U.A.E.          |
|     | Modern Concrete Materials & Practices "Mistakes, Mis-Uses & Misconceptions"    | 8 -12 May 2016    | Dubai, U.A.E.          |
|     | Putting Strategies into Action   | 8 -12 May 2016    | Dubai, U.A.E.          |
|     | Protective Relay & Trip Devices: Practical Applications & Troubleshooting      | 9 -13 May 2016    | Kuala Lumpur, MALAYSIA |
|     | Successful, Organising & Controlling Projects                                  | 15 -19 May 2016   | Dubai, U.A.E.          |
|     | Practical Pump & Valve Technology  | 15 -19 May 2016   | Dubai, U.A.E.          |
|     | Metallurgy for Non-Metallurgist  | 15 -19 May 2016   | Dubai, U.A.E.          |





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|--|--|-----------------------|------------------------|
|  | Managing Efficient Shutdown & Turnaround                             | 15 -19 May 2016       | Doha, QATAR            |
|  | Industrial Wireless Telecommunications                               | 15 -19 May 2016       | Dubai, U.A.E.          |
|  | Corrosion Engineering – Control, Monitoring & Prevention             | 16-20 May 2016        | Istanbul, TURKEY       |
|  | Principles of the Maintenance of Electrical Switchgear               | 22 - 26 May 2016      | Dubai, U.A.E.          |
|  | Design, Construction and Repair Foundation in Petrochemical Industry | 22 - 26 May 2016      | Dubai, U.A.E.          |
|  | Offshore Structure Design Construction & Maintenance                 | 22 - 26 May 2016      | Dubai, U.A.E.          |
|  | Quality Assurance  | 22 - 26 May 2016      | Dubai, U.A.E.          |
|  | Logistics & Supply Chain Management                                  | 22 - 26 May 2016      | Muscat, OMAN           |
|  | Substation Maintenance   | 22 - 26 May 2016      | Dubai, U.A.E.          |
|  | Strategy & Strategic Planning  | 23 -27 May 2016       | Kuala Lumpur, MALAYSIA |
|  | Contract Planning, Administration & Claims Management                | 23 -27 May 2016       | Istanbul, TURKEY       |
|  | Maintenance of Buildings in the Gulf – Prevention or Correction      | 29 May - 02 June 2016 | Dubai, U.A.E.          |
|  | Accident Analysis, Investigation & Reporting                         | 29 May - 02 June 2016 | Dubai, U.A.E.          |
|  | Non-Destructive Testing – Principles & Applications                  | 29 May - 02 June 2016 | Dubai, U.A.E.          |
|  | Pavement Design & Asphalt Technology                                 | 29 May - 02 June 2016 | Doha, QATAR            |
|  | MS Project   | 29 May - 02 June 2016 | Doha, QATAR            |

## August 2016

| No. | Course Title   | Date                    | Location      |
|-----|--|-------------------------|---------------|
|     | Managing The Pre-Award Phase   | 31 July - 4 August 2016 | Dubai, U.A.E. |
|     | Road & Transportation & Infrastructure & Management Life Cycle Cost Analysis | 31 July - 4 August 2016 | Dubai, U.A.E. |
|     | Centrifugal Compressor & Steam Turbine                                       | 31 July - 4 August 2016 | Dubai, U.A.E. |
|     | Pipeline Design, Maintenance & Rehabilitation Practices                      | 31 July - 4 August 2016 | Doha, QATAR   |
|     | Design Errors, Construction Mistakes & Building Failures                     | 31 July - 4 August 2016 | Doha, QATAR   |
|     | Property Development: Implications & Future Needs                            | 7 -11 August 2016       | Dubai, U.A.E. |
|     | Development Supervisory Skills   | 7 -11 August 2016       | Dubai, U.A.E. |
|     | Electrical Fault Analysis  | 7 -11 August 2016       | Dubai, U.A.E. |
|     | Cost Effective Maintenance Management System                                 | 7 -11 August 2016       | Doha, QATAR   |
|     | Centrifugal Compressor & Steam Turbine                                       | 7 -11 August 2016       | Doha, QATAR   |
|     | HAZOP Study  | 14 -18 August 2016      | Dubai, U.A.E. |
|     | Roads Traffic Planning & Management  | 14 -18 August 2016      | Dubai, U.A.E. |
|     | Rubberized Concrete  | 14 -18 August 2016      | Doha, QATAR   |
|     | Corrosion & Fouling Management   | 14 -18 August 2016      | Dubai, U.A.E. |
|     | Managing Multiple Projects   | 21-25 August 2016       | Doha, QATAR   |



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|--|--|------------------------|------------------------|
|  | Optimization of Facilities Management Practice in Buildings          | 21-25 August 2016      | Dubai, U.A.E.          |
|  | Repair Protection & Maintenance of Concrete Structures               | 21-25 August 2016      | Dubai, U.A.E.          |
|  | Problem Solving & Decision Making                                    | 21-25 August 2016      | Dubai, U.A.E.          |
|  | Power Cables Technology: Design, Fabrication, Installation & Testing | 21-25 August 2016      | Dubai, U.A.E.          |
|  | Property Development: Implications & Future Needs                    | 21-25 August 2016      | Dubai, U.A.E.          |
|  | Mini-MBA - The Business Manager Program                              | 22-26 August 2016      | Kuala Lumpur, MALAYSIA |
|  | Project Risk Management  | 22-26 August 2016      | Bangkok, THAILAND      |
|  | Decision Making for Petroleum Investment                             | 28 August -1 Sep 2016  | Dubai, U.A.E.          |
|  | Quality Management & Process Control                                 | 28 August -1 Sep 2016  | Dubai, U.A.E.          |
|  | Managing Plant Maintenance   | 28 August -1 Sep 2016  | Muscat, OMAN           |
|  | Warehouse Operations and Management                                  | 28 August -1 Sep 2016  | Dubai, U.A.E.          |
|  | Wastewater Treatment   | 28 August -1 Sep 2016  | Dubai, U.A.E.          |
|  | Steel Structure: Design, Construction & Maintenance                  | 28 August -1 Sep 2016  | Dubai, U.A.E.          |
|  | Quantitative Delay Analysis & E.O.T. Entitlement                     | 29 August -02 Sep 2016 | Istanbul, TURKEY       |
|  | Project Management for EPC Contracts                                 | 29 August -02 Sep 2016 | Kuala Lumpur, MALAYSIA |

## September 2016

| No. | Course Title  | Date              | Location      |
|-----|---|-------------------|---------------|
|     | Substation Maintenance  | 4 Sep -8 Sep 2016 | Dubai, U.A.E. |
|     | Safety on Construction Site   | 4 Sep -8 Sep 2016 | Dubai, U.A.E. |
|     | Communication and Presentation Skills   | 4 Sep -8 Sep 2016 | Dubai, U.A.E. |
|     | Building Envelope Repair & Maintenance Management                               | 4 Sep -8 Sep 2016 | Doha, QATAR   |
|     | Concrete in the Arabian Peninsula Today   | 4 Sep -8 Sep 2016 | Dubai, U.A.E. |
|     | Achieving Excellence in Customer Service  | 5 Sep -9 Sep 2016 | Madrid, SPAIN |
|     | Practical Valve Technology, Selection, Operation, Maintenance & Troubleshooting | 18 -22 Sep 2016   | Dubai, U.A.E. |
|     | Wireless Telecommunication  | 18 -22 Sep 2016   | Dubai, U.A.E. |
|     | Practical SCADA & Radio Telemetry System for Industry                           | 18 -22 Sep 2016   | Dubai, U.A.E. |
|     | Protection of Electric Power Systems  | 18 -22 Sep 2016   | Doha, QATAR   |
|     | Development Supervisory Skills  | 18 -22 Sep 2016   | Dubai, U.A.E. |
|     | Supply Chain Management   | 18 -22 Sep 2016   | Dubai, U.A.E. |
|     | Advanced Material for Construction & Repair of Concrete Structures              | 25-29 Sep 2016    | Dubai, U.A.E. |
|     | Advanced Process Risk Analysis  | 25-29 Sep 2016    | Dubai, U.A.E. |



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|--|---|----------------|------------------------|
|  | Load & Energy Management in Industrial Power Distribution Systems | 25-29 Sep 2016 | Dubai, U.A.E.          |
|  | Storage, Handling & Disposal of Chemical Substances               | 25-29 Sep 2016 | Dubai, U.A.E.          |
|  | Financial Analysis & Planning                                     | 25-29 Sep 2016 | Dubai, U.A.E.          |
|  | Understanding Building Services                                   | 25-29 Sep 2016 | Dubai, U.A.E.          |
|  | Steel Structure: Design, Construction & Maintenance               | 25-29 Sep 2016 | Muscat, OMAN           |
|  | Logistics, Supply Management & Procurement                        | 25-29 Sep 2016 | Dubai, U.A.E.          |
|  | Managing Multiple Projects  | 26-30 Sep 2016 | Kuala Lumpur, MALAYSIA |

## October 2016

| No. | Course Title   | Date           | Location               |
|-----|--|----------------|------------------------|
|     | Improving Managerial Skills in the New Knowledge Economy                                 | 9-13 Oct 2016  | Dubai, U.A.E.          |
|     | Steel Structure – Construction, Design & Maintenance                                     | 9-13 Oct 2016  | Dubai, U.A.E.          |
|     | Construction Site Safety & Fire Safety   | 9-13 Oct 2016  | Dubai, U.A.E.          |
|     | Managing Plant Maintenance   | 9-13 Oct 2016  | Dubai, U.A.E.          |
|     | Mechanical Integrity, Safety & Reliability in Refineries, Petrochemical & Process Plants | 9-13 Oct 2016  | Dubai, U.A.E.          |
|     | Putting Strategies into Action   | 9-13 Oct 2016  | Dubai, U.A.E.          |
|     | Industrial Wireless Telecommunications   | 3-7 Oct 2016   | Cairo                  |
|     | Project Risk Management  | 3-7 Oct 2016   | Kuala Lumpur, MALAYSIA |
|     | Maintenance Support Design / Redesign (MSDR)   | 16-20 Oct 2016 | Dubai, U.A.E.          |
|     | Occupational Health & Safety – OHSAS   | 16-20 Oct 2016 | Doha, Qatar            |
|     | System Protection in Utilities & Industrial Electrical Networks                          | 16-20 Oct 2016 | Dubai, U.A.E.          |
|     | Concrete Rehabilitation Repairs & Protection   | 16-20 Oct 2016 | Dubai, U.A.E.          |
|     | Property Management  | 16-20 Oct 2016 | Dubai, U.A.E.          |
|     | Successful Negotiation Strategies & Tactics  | 16-20 Oct 2016 | Dubai, U.A.E.          |
|     | Emotional Intelligence at the Workplace  | 16-20 Oct 2016 | Dubai, U.A.E.          |
|     | Design and Maintenance of Electrical Installations                                       | 17-21 Oct 2016 | Kuala Lumpur, MALAYSIA |
|     | Selection of Metallic Materials for Industrial Applications                              | 23-27 Oct 2016 | Doha, Qatar            |
|     | Electric Power System, Grounding & Lightning Protection                                  | 23-27 Oct 2016 | Dubai, U.A.E.          |
|     | HAZOP Study  | 23-27 Oct 2016 | Dubai, U.A.E.          |
|     | Balance Scorecard & Key Performance Indicators   | 23-27 Oct 2016 | Dubai, U.A.E.          |
|     | Best Practice in Finance and Accounting  | 23-27 Oct 2016 | Dubai, U.A.E.          |
|     | Real Estate Development & Property Management  | 23-27 Oct 2016 | Dubai, U.A.E.          |





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|--|--|----------------|------------------------|
|  | Strategy & Strategic Planning  | 23-27 Oct 2016 | Muscat, OMAN           |
|  | Contract Planning, Administration & Claims Management                    | 23-27 Oct 2016 | Dubai, U.A.E.          |
|  | Condition Based Maintenance of Services Engineering in Complex Buildings | 24-28 Oct 2016 | Kuala Lumpur, MALAYSIA |

## November 2015

| No. | Course Title  | Date                | Location               |
|-----|---|---------------------|------------------------|
|     | Benchmarking & Performance Indicators Measurements (KPI's)                | 30 Oct-3 Nov 2016   | Dubai, U.A.E.          |
|     | Power Systems Studies using ETAP Software                                 | 30 Oct-3 Nov 2016   | Dubai, U.A.E.          |
|     | Safety in Industrial Plants   | 30 Oct-3 Nov 2016   | Dubai, U.A.E.          |
|     | The Art of Negotiating, Influencing, Communicating & Conflict Resolution  | 30 Oct-3 Nov 2016   | Dubai, U.A.E.          |
|     | Inventory Planning and Stock Control                                      | 30 Oct-3 Nov 2016   | Dubai, U.A.E.          |
|     | Protection of Electric Power Systems                                      | 30 Oct-3 Nov 2016   | Doha, Qatar            |
|     | Value Engineering Workshop - Module I                                     | 30 Oct-3 Nov 2016   | Dubai, U.A.E.          |
|     | Programmable Logic Controllers (PLC's) For Automation & Process Control   | 31 Oct -4 Nov 2016  | Istanbul, TURKEY       |
|     | Distribution Network Design & Planning                                    | 6 Nov - 10 Nov 2016 | Dubai, U.A.E.          |
|     | Practical Solutions to Power Quality Problem                              | 6 Nov - 10 Nov 2016 | Dubai, U.A.E.          |
|     | Time and Priority Management @ Work                                       | 6 Nov - 10 Nov 2016 | Dubai, U.A.E.          |
|     | Optical Fibre Cabling Techniques  | 6 Nov - 10 Nov 2016 | Dubai, U.A.E.          |
|     | Protective Relay & Trip Devices: Practical Applications & Troubleshooting | 6 Nov - 10 Nov 2016 | Dubai, U.A.E.          |
|     | Practical Radio Telemetry for the Electrical Industry                     | 6 Nov - 10 Nov 2016 | Dubai, U.A.E.          |
|     | Project Budgeting & Cost Control for EPC Projects                         | 6 Nov - 10 Nov 2016 | Dubai, U.A.E.          |
|     | Waste & Environment Management  | 7 Nov - 11 Nov 2016 | Kuala Lumpur, MALAYSIA |
|     | Modern Power System Protective Relaying                                   | 13-17 Nov 2016      | Dubai, U.A.E.          |
|     | Profitable e-Inventory Control, Warehousing & Supply Chain Management     | 13-17 Nov 2016      | Dubai, U.A.E.          |
|     | Modern Electrical Power Systems   | 13-17 Nov 2016      | Dubai, U.A.E.          |
|     | Managing Power Generation & Transmission Systems                          | 13-17 Nov 2016      | Dubai, U.A.E.          |
|     | Electrical Power Distribution System                                      | 13-17 Nov 2016      | Doha, Qatar            |
|     | Advanced Project Management   | 13-17 Nov 2016      | Dubai, U.A.E.          |



| No. | Course Title   | Date           | Location               |
|-----|--|----------------|------------------------|
|     | Electrical Substation Maintenance  | 14-18 Nov 2016 | Kuala Lumpur, MALAYSIA |
|     | Incident Investigation / Root Cause Analysis Leadership                  | 14-18 Nov 2016 | Istanbul, TURKEY       |
|     | Condition Based Maintenance of Services Engineering in Complex Buildings | 20-24 Nov 2016 | Dubai, U.A.E.          |
|     | Incident Investigation / Root Cause Analysis Leadership                  | 20-24 Nov 2016 | Dubai, U.A.E.          |
|     | Key Performance Indicators (KPS's) & Key Business Process (KBP's)        | 20-24 Nov 2016 | Dubai, U.A.E.          |
|     | Applied Configuration Management   | 20-24 Nov 2016 | Dubai, U.A.E.          |
|     | Dependability, Reliability and Maintainability                           | 20-24 Nov 2016 | Dubai, U.A.E.          |
|     | Advanced Process Risk Analysis   | 20-24 Nov 2016 | Dubai, U.A.E.          |
|     | Electric Motors : Understanding, Selection & Speed Control               | 20-24 Nov 2016 | Dubai, U.A.E.          |
|     | Managing the Pre-Award Phase   | 21-25 Nov 2016 | Bangkok, THAILAND      |
|     | Electric Motors : Understanding, Selection & Speed Control               | 21-25 Nov 2016 | Madrid, SPAIN          |

## December 2016

| No. | Course Title  | Date           | Location               |
|-----|---|----------------|------------------------|
|     | Cost Effective Maintenance Management System                | 4-8 Dec 2016   | Dubai, U.A.E.          |
|     | Advanced Health & Safety Management                         | 4-8 Dec 2016   | Dubai, U.A.E.          |
|     | Industrial Process Measurement                              | 4-8 Dec 2016   | Dubai, U.A.E.          |
|     | Waste & Environment Management                              | 4-8 Dec 2016   | Muscat, OMAN           |
|     | Advanced Technique for Design, Construction and Repair      | 4-8 Dec 2016   | Dubai, U.A.E.          |
|     | FIDIC's Conditions of Contracts                             | 4-8 Dec 2016   | Dubai, U.A.E.          |
|     | Essential Tools for Optimized Maintenance Performance       | 4-8 Dec 2016   | Dubai, U.A.E.          |
|     | Design & Construction Requirement for Repair-Free Buildings | 5-9 Dec 2016   | Madrid, SPAIN          |
|     | Applied Configuration Management                            | 5-9 Dec 2016   | Kuala Lumpur, MALAYSIA |
|     | Maintenance Planning, Scheduling and Control                | 11-15 Dec 2016 | Dubai, U.A.E.          |
|     | Benchmarking and Performance Indicators Measurements        | 11-15 Dec 2016 | Dubai, U.A.E.          |
|     | Reciprocating Rotary Pumps and Compressors                  | 11-15 Dec 2016 | Dubai, U.A.E.          |
|     | Technical Report Writing                                    | 11-15 Dec 2016 | Dubai, U.A.E.          |
|     | Managing Maintenance Shut Downs, Turnaround & Outages       | 11-15 Dec 2016 | Dubai, U.A.E.          |
|     | Cost Estimating and Cost Control                            | 11-15 Dec 2016 | Doha, QATAR            |
|     | Wireless Telecommunications                                 | 12-16 Dec 2016 | Istanbul, TURKEY       |
|     | Practical SCADA & Radio Telemetry System for Industry       | 12-16 Dec 2016 | Kuala Lumpur, MALAYSIA |
|     | Writing Project Technical Specifications                    | 18-22 Dec 2016 | Doha, QATAR            |
|     | Warehouse Operation & Management                            | 18-22 Dec 2016 | Dubai, U.A.E.          |



| No. | Course Title  | Date           | Location               |
|-----|---|----------------|------------------------|
|     | Pumps & Compressors: Operation, Troubleshooting & Control               | 18-22 Dec 2016 | Dubai, U.A.E.          |
|     | New tools in Building Maintenance Diagnostics                           | 18-22 Dec 2016 | Dubai, U.A.E.          |
|     | Mechanical Vibration Causes, Effects, Analysis & Prevention Techniques  | 18-22 Dec 2016 | Dubai, U.A.E.          |
|     | Corrosion Management & Cathodic Protection                              | 18-22 Dec 2016 | Dubai, U.A.E.          |
|     | Roads Traffic Planning & Management                                     | 19-23 Dec 2016 | Istanbul, TURKEY       |
|     | Hazop Study   | 19-23 Dec 2016 | Bangkok, THAILAND      |
|     | Power Cable Characteristics & Applications                              | 25-29 Dec 2016 | Dubai, U.A.E.          |
|     | Wastewater Treatment  | 25-29 Dec 2016 | Dubai, U.A.E.          |
|     | Concrete in the Arabian Peninsula Today                                 | 25-29 Dec 2016 | Doha, QATAR            |
|     | Putting Strategies into Action  | 25-29 Dec 2016 | Dubai, U.A.E.          |
|     | Electrical Inspection & Testing   | 25-29 Dec 2016 | Dubai, U.A.E.          |
|     | Programmable Logic Controllers (PLC's) For Automation & Process Control | 25-29 Dec 2016 | Doha, QATAR            |
|     | Occupational Health & Safety – OHSAS                                    | 26-30 Dec 2016 | Kuala Lumpur, MALAYSIA |
|     | Problem Solving & Decision Making                                       | 26-30 Dec 2016 | Kuala Lumpur, MALAYSIA |
|     | Construction Site Management & Project Administration                   | 26-30 Dec 2016 | Istanbul, TURKEY       |



## INTERNATIONAL WORKSHOPS, COURSES & CONFERENCES 2016

| Code    | Course Title   | Dates                | Location               |
|---------|--|----------------------|------------------------|
| INT 12  | How to Prevent Failures in HVAC Systems  | 4 - 8 Jan 2016       | Kuala Lumpur, Malaysia |
| FM 81   | Maintenance of Buildings in the Gulf - Prevention or Correction                | 11-15 Jan 2016       | Kuala Lumpur, MALAYSIA |
| EE119   | Protective Relay Trip Devices: Practical Application & Troubleshooting         | 18-22 Jan 2016       | Bangkok, THAILAND      |
| CA 18   | Quantitative Delay Analysis & Extension of Time                                | 25-29 Jan 2016       | Istanbul, TURKEY       |
| IE139   | Cost Effective Maintenance Management System                                   | 8 - 12 Feb 2016      | Kuala Lumpur, Malaysia |
| ME 22   | Shutdown Planning and Management   | 15 -19 Feb 2016      | Istanbul, TURKEY       |
| CA40    | Contract Planning, Administration & Claims Management                          | 15 -19 Feb 2016      | Kuala Lumpur, Malaysia |
| IE 142  | Managing Plant Maintenance   | 22 -26 Feb 2016      | Kuala Lumpur, Malaysia |
| PM 4    | Project Risk Management  | 29 Feb -4 March 2016 | Kuala Lumpur, Malaysia |
| EE19    | Power Cables Technology: Design, Fabrication, Installation & Testing           | 7 - 11 March 2016    | Kuala Lumpur, MALAYSIA |
| INT20   | Strategy and Strategic Planning  | 14 - 18 March 2016   | Madrid, SPAIN          |
| CA66    | FIDIC's Conditions of Contracts  | 21 - 25 March 2016   | Istanbul, TURKEY       |
| EE100   | Fibre Optic Cabling & Systems  | 28 Mar -1 Apr 2016   | Istanbul, TURKEY       |
| ME 14   | Wastewater Treatment   | 4 -8 April 2016      | Istanbul, Turkey       |
| PM08    | Advanced Project Management  | 4 -8 April 2016      | Kuala Lumpur, Malaysia |
| PRO 10  | Best Practice in Property Management   | 11-15 April 2016     | Kuala Lumpur, Malaysia |
| ARCH13  | Rubberized Concrete  | 18 - 22 April 2016   | Istanbul, TURKEY       |
| INT 23  | Project Management for EPC Contracts   | 25 - 29 April 2016   | Istanbul, TURKEY       |
| LOG02   | Logistics & Supply Chain Management  | 25 - 29 April 2016   | Kuala Lumpur, Malaysia |
| ARCH-15 | Design of Sustainable Urban Cities and Green Buildings                         | 11-15 April 2016     | Barcelona, SPAIN       |
| INT06   | Repair Protection & Maintenance of Concrete Structures                         | 2-6 May 2016         | Madrid, SPAIN          |
| ME 17   | Practical Fundamentals of Heating Ventilation & Air-Conditioning (HVAC) System | 2-6 May 2016         | Istanbul, TURKEY       |
|         |  |                      | Kuala Lumpur,          |



|         |  |                        |                       |
|---------|--|------------------------|-----------------------|
| EE119   | Protective Relay & Trip Devices: Practical Applications & Troubleshooting  | 9 -13 May 2016         | MALAYSIA              |
| ME 23   | Corrosion Engineering - Control, Monitoring & Prevention                   | 16-20 May 2016         | Istanbul,TURKEY       |
| INT 20  | Strategy & Strategic Planning  | 23 -27 May 2016        | Kuala Lumpur,Malaysia |
| CA40    | Contract Planning, Administration & Claims Management                      | 23 -27 May 2016        | Istanbul, TURKEY      |
| PRO 09  | Real Estate Development & Property Management                              | 11 - 15 July 2016      | Barcelona, SPAIN      |
| NET 203 | Wireless Telecommunications  | 11 - 15 July 2016      | Barcelona, SPAIN      |
| PM08    | Advanced Project Management  | 11 - 15 July 2016      | Barcelona, SPAIN      |
| INT04   | 18th Annual International Project & Construction Management Conference     | 11- 22 July 2016       | Barcelona, SPAIN      |
| INT05   | Latest Best Practices in Construction Management                           | 18 - 22 July 2016      | Barcelona, SPAIN      |
| INT06   | Repair Protection & Maintenance of Concrete Structures in the Gulf         | 25 - 29 July 2016      | Rome, ITALY           |
| FM09    | Design Errors, Construction Mistakes & Building Failures                   | 1 - 5 August 2016      | Rome, ITALY           |
| INT08   | 24th Annual International Contracts & Claims Management Conference         | 8 – 19 August2016      | Rome, ITALY           |
| INT09   | Advanced Contract Management   | 22 - 26 August 2016    | Rome, ITALY           |
| INT 364 | Mini-MBA - The Business Manager Program                                    | 22-26 August 2016      | Kuala Lumpur,Malaysia |
| PM 4    | Project Risk Management  | 22-26 August 2016      | Bangkok, Thailand     |
| INT 23  | Project Management for EPC Contracts                                       | 29 Aug -2 Sep 2016     | Kuala Lumpur,Malaysia |
| PM336   | Managing Multiple Projects   | 29 Aug - 2 Sept 2016   | London, U.K.          |
| HSE23   | Advanced Health & Safety Management  | 29Aug - 2 Sept 2016    | London, U.K.          |
| INT12   | How to Prevent Failures in HVAC Systems                                    | 29 Aug- 2 Sept 2016    | London, U.K.          |
| CA 18   | Quantitative Delay Analysis & E.O.T. Entitlement                           | 29 August -02 Sep 2016 | Istanbul, TURKEY      |
| CRM03   | Achieving Excellence in Customer Service                                   | 5 Sep -9 Sep 2016      | Madrid, SPAIN         |
| PM4     | Project Risk Management  | 5-9 Sept 2016          | Istanbul, TURKEY,     |
| ARCH11  | Transportation & Road Infrastructure Management & Life Cycle Cost Analysis | 5-9 Sept 2016          | Istanbul, TURKEY      |
| INT15   | Accident Analysis, Investigation & Reporting                               | 5-9 Sept 2016          | Istanbul, TURKEY      |
| ME14    | Wastewater Treatment   | 5-9 Sept 2016          | Istanbul, TURKEY      |
| INT17   | Steel Structure: Design, Construction & Maintenance                        | 12-13 Sept 2016        | Istanbul, TURKEY      |
| CA18    | Quantitative Delay Analysis & E.O.T. Entitlement                           | 12-13 Sept 2016        | Istanbul, TURKEY      |
| PM06    | Project & Program Management Office (PMO)                                  | 12-13 Sept 2016        | Istanbul, TURKEY      |
| INT20   | Strategy & Strategic Planning  | 19 – 23 Sept 2016      | London, U.K.          |
| ME13    | Pipeline Design, Maintenance & Rehabilitation Practices                    | 19 – 23 Sept 2016      | London, U.K.          |
| INT22   | The Personal Excellence Programme  | 19 – 23 Sept 2016      | London, U.K.          |





|        |   |                     |                         |
|--------|---|---------------------|-------------------------|
| INT23  | Project Management for EPC Contracts  | 26 - 30 Sept 2016   | London, U.K.            |
| PM336  | Managing Multiple Projects  | 26-30 Sep 2016      | Kuala Lumpur, Malaysia  |
| FM24   | Facilities Management Workshop  | 3 - 7 Oct 2016      | Paris, FRANCE           |
| PM 4   | Project Risk Management   | 3-7 Oct 2016        | Kuala Lumpur, Malaysia  |
| EE10   | Design and Maintenance of Electrical Installations  | 17-21 Oct 2016      | Kuala Lumpur, Malaysia  |
| INT08  | 4th Annual International Best Practices in Risk Management & PMO Conference   | 10 - 21 Oct 2016    | Paris, FRANCE           |
| INT32  | Capital Budgeting, Cost Management & Cost Control & Project Feasibility Study                                       | 10 - 21 Oct 2016    | Paris, FRANCE           |
| INT352 | Asset Maintenance Program Practices   | 24 - 28 Oct 2016    | Gold Coast, Australia   |
| INT27  | Project Feasibility Studies   | 24 - 28 Oct 2016    | Gold Coast, Australia   |
| FM02   | Condition Based Maintenance of Services Engineering in Complex Buildings  | 24-28 Oct 2016      | Kuala Lumpur, MALAYSIA  |
| INT30  | 10th Annual International Practical Interpersonal Skills: Communicating, Presenting & Negotiating @ Work Conference | 31 Oct-4 Nov 2016   | Kuala Lumpur, MALAYSIA  |
| CA07   | Claims Management & Alternative Dispute Resolution (ADR)  | 31 Oct-4 Nov 2016   | Kuala Lumpur, MALAYSIA, |
| INT32  | Corrosion Management in Industries  | 31 Oct-4 Nov 2016   | Kuala Lumpur, MALAYSIA, |
| PLC21  | Programmable Logic Controllers (PLC's) For Automation & Process Control   | 31 Oct -4 Nov 2016  | Istanbul, TURKEY        |
| HSE21  | Waste & Environment Management  | 7 Nov - 11 Nov 2016 | Kuala Lumpur, MALAYSIA  |
| INT33  | Management Leadership Development   | 7-11 Nov 2016       | Kuala Lumpur, MALAYSIA, |
| EE34   | Advanced Power Electronics: Technology & Applications   | 7-11 Nov 2016       | Kuala Lumpur, MALAYSIA, |
| BM36   | Pumps & Compressors: Operation, Troubleshooting & Control   | 7-11 Nov 2016       | Kuala Lumpur, MALAYSIA, |
| EE128  | Electrical Substation Maintenance   | 14-18 Nov 2016      | Kuala Lumpur, MALAYSIA  |
| HSE 22 | Incident Investigation / Root Cause Analysis Leadership   | 14-18 Nov 2016      | Istanbul, TURKEY        |
| EE11   | Power Cables Technology: Design, Fabrication, Installation & Testing  | 14-18 Nov 2016      | Kuala Lumpur, MALAYSIA, |
| PRO38  | Property Development: Implications & Future Needs   | 14-18 Nov 2016      | Kuala Lumpur, MALAYSIA, |
| INT364 | Mini-MBA - The Business Manager Program   | 14-18 Nov 2016      | Kuala Lumpur, MALAYSIA, |



|         |   |                      |                        |
|---------|---|----------------------|------------------------|
| ME14    | Wastewater Treatment  | 21- 25 Nov 2016      | Istanbul, TURKEY,      |
| CA 09   | Managing the Pre-Award Phase                                | 21-25 Nov 2016       | Bangkok, THAILAND      |
| FM08    | Steel Structure: Design, Construction & Maintenance         | 28 Nov - 02 Dec 2016 | Istanbul, TURKEY,      |
| EE104   | Electric Motors :Understanding, Selection & Speed Control   | 30 Nov-4 Dec 2015    | Madrid, SPAIN          |
| IE 141  | Applied Configuration Management                            | 5-9 Dec 2016         | Kuala Lumpur, Malaysia |
| CM 12   | Design & Construction Requirement for Repair-Free Buildings | 5-9 Dec 2016         | Madrid, SPAIN          |
| CA18    | Quantitative Delay Analysis & E.O.T. Entitlement            | 5- 9 Dec 2016        | Istanbul, TURKEY,      |
| NET 203 | Wireless Telecommunications                                 | 12-16 Dec 2016       | Istanbul Turkey        |
| ME14    | Wastewater Treatment  | 12- 16 Dec 2016      | Geneva, SWITZERLAND    |
| FM08    | Steel Structure: Design, Construction & Maintenance         | 12- 16 Dec 2016      | Geneva, SWITZERLAND    |
| CA18    | Quantitative Delay Analysis & E.O.T. Entitlement            | 12- 16 Dec 2016      | Geneva, SWITZERLAND    |
| PC03    | Practical SCADA & Radio Telemetry System for Industry       | 12-16 Dec 2016       | Kuala Lumpur, MALAYSIA |
| HSE04   | Hazop Study   | 19-23 Dec 2016       | Bangkok, THAILAND      |
| ARCH12  | Roads Traffic Planning & Management                         | 19-23 Dec 2016       | Istanbul, TURKEY       |
| HSE 12  | Occupational Health & Safety - OHSAS                        | 26-30 Dec 2016       | Kuala Lumpur, MALAYSIA |
| OFF11   | Problem Solving & Decision Making                           | 26-30 Dec 2016       | Kuala Lumpur, MALAYSIA |
| CM 02   | Construction Site Management & Project Administration       | 26-30 Dec 2016       | Istanbul, TURKEY       |



## IN - HOUSE TRAINING PROGRAMS

All the listed programs can be conducted as In-house Training Programs for your respectful delegates in your organization. This arrangement can provide you with some attractive advantages; save on travel, accommodation costs and multiple registrations fees. Your delegates will benefit from the open discussion with confidentiality. Training your delegates as a group, will give them a chance to share their ideas and opinions and to support each other and implementing them as a team. We can customize the training program to suit your specific needs and requirements of your organization and background of the participants. All your delegates will get attendance certificates from PROMIS at the end of the program.



### ◆ REGISTRATION FEES

5-day public programs held in Dubai, Qatar, Bahrain : **Dhs 11,500/-** per person per program  
 5-day International programs held (outside GCC countries) : **Dhs 18,000/-** per person per program  
 10-day International Programs (outside GCC countries) : **Dhs. 32,000/-** per person per program  
 The above fees include all program sessions, the manual, refreshments and luncheon during the program, but it **doesn't** include the participant's travel, lodging, meals or visa expenses.

### ◆ CANCELLATION FEES

Cancellations fees will be applicable if cancellation made less then 30 days from the start date of the program, as follows.

5-days public programs held in Dubai, Qatar or Bahrain : **Dhs 6,000/-** per person  
 5-days International Program (outside GCC countries). : **Dhs 10,500/-** per person  
 10-days International Program (outside GCC countries). : **Dhs 14,500/-** per person

**Substitutes are welcome anytime.** For NO SHOW, there will be a charge of full registration fees.

### ◆ APPLICANT'S DETAILS

Course Name: .....  
 Name of Delegate : .....  
 Title: .....  
 Company/Organisation: .....  
 Address: ..... P.O. Box: .....  
 Postal Code: ..... City: .....  
 Country: ..... Mobile: .....  
 Telephone: ..... Fax: .....  
 Email: .....

### ◆ PAYMENT DETAILS

Bank transfer can be made as follows:

Account Name : **PROMIS – Project Management Engineering Systems**  
 Account Number : **1011024559601**  
 Bank Name : Emirates NBD, Karama Branch  
 Address : P.O. Box 2923, Dubai, U.A.E

OR you can mail a cheque payable to PROMIS – Project Management Engineering Systems

◆ PROGRAM LANGUAGE : English

### ◆ CERTIFICATES

A certificate of completion will be issued to those who successfully and faithfully attend and complete the Course/Workshop/Conference

### ◆ DAILY AGENDA

Technical Sessions: 08:30 hrs to 14:00 hrs Coffee Breaks: 10:00 hrs & 12:00 hrs Lunch: 14:00 hrs to 15: 00 hrs



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